

**MINUTES OF THE SOULDERN PARISH COUNCIL MEETING  
HELD IN THE VILLAGE HALL  
ON 20<sup>th</sup> MARCH 2014**

**Present:**

Mr A Martin (Chairman)  
Ms K Draper  
Mr C Rothero  
Mr R Deeley  
Mrs B McGarry (Clerk)  
Mrs J Martin (RFO)

**Also in attendance:**

CLlr Mike Kerford-Byrne  
David Summers  
Romney Summers  
Jane Clifford  
Iain Porteus  
Terry Sanders  
Jade Mayo  
Sean Adams

**Apologies:**

Mr N Oakhill  
CLlr A Fatemian

**1 Minutes of previous meeting**

The minutes of the meeting held on 22<sup>nd</sup> January 2014 were approved and signed  
Proposed: CR 2<sup>nd</sup>: KD

**Matters arising:**

- Planter: The email from Louise Watson has been forwarded to CLlr Fatemian
- The Churchyard Willow Tree has now been felled
- An invoice for the mowing of the closed churchyard has been received but appears to be rather in excess of the estimated amount. RD to look into it. **RD**
- 4 Bovewell: A letter of clarification has been drafted to CDC, a copy of which will be forwarded to CLlr Macnamara

**2 Declarations of Interest from Councillors:**

There were no declarations of interest

**3 Issues from the floor**

A letter has been received from the PCC regarding graveyard capacity. To be put on agenda for next meeting.

**4 Updates:**

- a. **Playground** – Mrs Rosie Sanders and daughter Terri have very kindly volunteered to oversee the playground inspection and maintenance team. A meeting with

other volunteers to be organised to set up an inspection rota.

- b. Nancy Bowles Wood** – The broken fence has been repaired, snowdrop clumps thinned out and bluebells planted. The overgrown wooded area has been pollarded and 3 new fruit trees, which were donated, have been planted. The young elm tree which *may* have been infected by yellow elm disease has been taken out and burnt.
- c. CDC** – The Local Plan has been submitted and should be made public at the beginning of June.  
Due to an administrative problem council tax bills may be re-issued but this should only affect those who pay by standing order.  
An average of 1040 new homes a year will need to be built over the next 20 years in order for CDC to reach its target total of 20,800 by 2031  
There will be a briefing for district and parish councils on proposed warding patterns on 31st March at Bodicote House
- d. OCC** – Due to the constant appalling state of the potholes down the hill to the pond it was resolved to keep chasing the Highways department to resurface the road rather than having to keep re-patching.

## 5 Finance:

- a** a. Financial transactions since the meeting held on 22 January 2014 were approved.  
Prop: CR 2<sup>nd</sup> KD

Payments	Date	Amount	Power
SVH: hire of hall for meetings January	22/01/14	£14.00	LGA 1972: sch 12, para 10
OALC: chairman training	30/01/14	£78.00	LGA 1972: s. 111

### Receipts

**Bank balance** as at 12<sup>th</sup> march 2014: **£10,049.37**

- b** Payment to the clerk was approved Prop: CR 2<sup>nd</sup>: KD
- c** In response to the repeal of section 150(5) of the LGA 1972 it was resolved to continue using cheques rather than change to online banking  
Prop: RD 2<sup>nd</sup>: KD

## 6 Planning:

- a. 13/01942/F & 13/01943/LB – Pond Cottage – Permission granted
- b. 14/00075/F & 1400076/LB - Foxhill House – Permission granted

## 7 Administration:

- The Council reviewed the effectiveness of its internal controls, including risk

assessment. It was resolved that internal controls were effective. Prop CR 2<sup>nd</sup>: KD

**8 Other Business:**

**a. Changing Room:**

The statement drawn up by the PC supporting the need for the changing rooms and sporting facilities in the village was circulated and adopted. Prop: CR 2<sup>nd</sup> KD

After some discussion it was resolved that every effort should be made to obtain a list of home fixtures from the footballers so that anyone hiring the village hall can be advised accordingly. On occasions when both the hall and the football pitch are being used the footballers will use the top gate in order to ease the vehicle congestion in the car park. It will be made clear to football supporters that facilities in the village hall are not available and that they should use the toilets in the changing rooms. The water meter in the changing rooms needs to be read.

**AM**

**b. Neighbourhood Plan:**

The importance of a village neighbourhood plan was emphasised. The Dorchester Group at Heyford Park have invited surrounding villages to a forum 6pm on April 7<sup>th</sup> to discuss their plans and how we could be part of it. It was resolved that 2 representatives from the PC would attend.

**CR &  
AM**

**c. Roadman:**

The possibility of appointing someone to keep the roads and paths in the village in an orderly state was discussed.

It was resolved to have a village tidy up day to include as many villagers as possible. Tidy-up sacks to be obtained and a date arranged.

**BM**

A date for a short special meeting to discuss co-opted Councillors and handing over to new chairman to be arranged before the Annual Meeting

**BM**

**9 Date of next meeting:**

The next meeting will be the Annual Meeting which will be held on **Thursday 15<sup>th</sup> May 2014** 7:00pm in the Village Hall and followed by a normal meeting at 7:30pm

Signed..... Date.....  
Chairman Souldern Parish Council